



ACCESS CENTER USE ONLY  
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# FIELD TRIP PERMISSION REQUEST FORM

PRE-APPROVED BY: BOARD RULE  \_\_\_\_\_ FHSAA

PERMISSION IS REQUESTED TO PARTICIPATE IN A FIELD TRIP. DATE \_\_\_\_\_

In-County  Out-of-County  Out-of-State  Out-of-Country

Destination \_\_\_\_\_ ADDRESS \_\_\_\_\_

Dates of Trip (Include departure/return time) FROM \_\_\_\_\_ TO \_\_\_\_\_

Name of School Group (Band, Debate, etc.) \_\_\_\_\_

Name of School Group Sponsor \_\_\_\_\_ Sponsor's Signature \_\_\_\_\_

Number of Students in Group \_\_\_\_\_ Number of Students Participating in Trip \_\_\_\_\_

Cost to Each Student \_\_\_\_\_ Provision for Those Unable to Pay \_\_\_\_\_

Means of Funding Trip \_\_\_\_\_

Number of Teachers \_\_\_\_\_ Number of Parents \_\_\_\_\_

**PARENT PERMISSION SLIPS for participating students must be on file in the Office of the Principal prior to the field trip.**

PURPOSE FOR TRIP (Include objective, invitation and itinerary) \_\_\_\_\_

**TRANSPORTATION:** \*Private Vehicle (Name of Driver) \_\_\_\_\_

                  \*\*Bus Company \_\_\_\_\_

                  Airline (Name of Carrier) \_\_\_\_\_

                  Other (Specify) \_\_\_\_\_

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\*Valid Driver's License verified? Yes \_\_\_ No \_\_\_ By Whom? \_\_\_\_\_  
(Private Vehicle Only)

\*\*Approved Private School Bus and Chartered Bus verified by Department of Procurement Management (995-2350, 995-2332, 995-2333)  
Yes \_\_\_ No \_\_\_ By Whom? \_\_\_\_\_

PRINCIPAL SIGNATURE \_\_\_\_\_ SCHOOL \_\_\_\_\_

REGION CENTER ASSISTANT SUPERINTENDENT \_\_\_\_\_ DATE \_\_\_\_\_  
*(Return to school for submission to District Athletics/Activities and Accreditation, if applicable)*

FORWARD ONE COPY OF THIS FORM TO THE CAFETERIA MANAGER OF YOUR SCHOOL.

**\*FOR IN-COUNTY OR PRE-APPROVED TRIPS, FORWARD ONE COPY OF THIS FORM WITH ROSTER ATTACHED TO THE REGION CENTER.**

**\*FOR OUT-OF-COUNTY (NOT PRE-APPROVED), THIS FORM AND ALL SUPPORTING DOCUMENTS MUST BE FORWARDED TO ACCESS CENTER FOR REVIEW AND APPROVAL.**

**\*FOR OUT-OF-STATE (NOT PRE-APPROVED) AND OUT-OF-COUNTRY TRIPS, THIS FORM AND ALL SUPPORTING DOCUMENTATION MUST BE FORWARDED TO THE DIVISION OF ATHLETICS/ACTIVITIES AND ACCREDITATION FOR REVIEW AND SUBMISSION FOR BOARD APPROVAL.**  
MAIL CODE: 1500 ANNEX - ROOM 216

**FOR REGION CENTER OPERATIONS AND/OR DISTRICT ATHLETICS/ACTIVITIES AND ACCREDITATION USE ONLY**

Assistant Superintendent \_\_\_\_\_ Date \_\_\_\_\_

Associate Superintendent \_\_\_\_\_ Date \_\_\_\_\_

2005-06 SCHOOL YEAR

A. CLUBS AND ORGANIZATIONS AFFILIATED WITH NATIONAL ASSOCIATIONS\*

1. DECA, An Association for Marketing Students
2. Family, Career and Community Leaders of America (FCCLA)
3. The National Future Farmers of America Organization (FFA)
4. Future Business Leaders of America-Phi Beta Lambda, Inc.
5. Health Occupations Students of America (HOSA)
6. Southern Association of Student Councils (SASC)
7. Skills USA-Vocational Industrial Clubs of America (VICA)
8. Technology Student Association (TSA)
9. American Automobile Association (AAA) School Safety Patrol
10. Future Educators of America (FEA)
11. National Youth Crime Watch
12. Special Olympics
13. Students Against Drinking and Driving (SADD)
14. Business Professionals of America/Career Education Clubs of Florida (BPA/CECF)
15. National Academy Foundation (NAF)

B. CURRICULUM/ACTIVITIES - RELATED ORGANIZATIONS\*

1. Close-up Program
2. Columbia Scholastic Press Convention, Columbia University
3. Advanced Academic/Gifted Student Contests
4. Yearbook Seminar
5. State and National Invitational Forensic Tournaments
6. State and National Academic Conferences, Fairs, and Competitions
7. Choral groups, instrumental music groups, cheerleader competitions and festivals
8. Junior Reserve Officers' Training Corps (JROTC)
9. The National Model United Nations (NMUM)
10. Magnet Programs (Theme-based)
11. Sea Camp (Big Pine Key, FL); John Pennekamp Park (Key Largo, FL)
12. The Read to Learn Program
13. The African Sisters School Project

C. GENERAL INTEREST ACTIVITIES

1. Related Performing & Visual Arts Events, (e.g., New York, Los Angeles, CA)
2. Related Historical Environs & Special Events\* (e.g., New York, NY; Washington, DC; Williamsburg and Jamestown, VA; St. Augustine FL; Tallahassee, FL)
3. Everglades National Park
4. Epcot Center
5. Disney Animal Kingdom
6. Busch Gardens
7. Cape Canaveral, Florida
8. Disney World/Universal Studios Grad Nite for High School Seniors Only
9. Events Sanctioned by the Florida High School Activities Association (FHSA)
10. SeaWorld

\* Trip Designations for these events may change yearly. Trips outside of the United States require School Board approval.